

SOLE SOURCE AFFIDAVIT

Acknowledging that the State of Texas, Tex. Loc. Gov't. Code 252.022(a)(7)(A), has determined that selected purchases may be exempt from competitive procurement if they meet established criteria for a sole source purchase (the item is only available from one source). I hereby certify that we are the sole source for the item described here:

Sole source Item description- **Include a description of the unique features that prohibit competition:**

- documented research conducted to verify the vendor as the only known source;
- a description of the marketplace to include distributors, dealers, resellers, etc.;
- known compatibility issues;

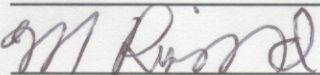
SPED classroom activity products tailored to meet the needs of students
requiring specialized skills training to help meet IEP requirements for life skills
and pre-vocational skills.

Hands-On Tasks Inc. does not utilize distributors, dealers, or other resellers.

I further certify that I (print) Milton Richards, am an officer/owner of the following company or firm:

Firm: Hands-On Tasks Inc.

Title: CEO

Signature: 

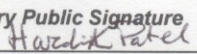
Company Address: 3410 Springbury Lane, Katy, TX 77494

Company Phone #: 800-655-2078

Reason for Sole Source Request:

- A. Competition is precluded because of the existence of patents, copyrights, secret processes, or natural monopolies.
- B. Film, manuscripts, or books from publisher
- C. A utility service, including electricity, gas, or water; and
- D. A captive replacement part or component for equipment.

Note: *an item that comes from a single manufacturer is not automatically a "sole source" item. Many manufacturers sell their products through distributors. Therefore, even if a purchase is identified as a valid "sole brand" or "sole manufacturer," the vendor should verify whether the manufacturer has multiple distributors. If the manufacturer does have multiple distributors, the product is not sole source.*

Notary Public Signature

Printed Name
Hardik Patel
My Commission Expires: 03/04/2024



This form must be approved by the Purchasing Manager prior to Purchase Order release.

Approved by _____
(Signature and Date)